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Now you've been shortlisted

Your step-by-step guide to being successful at interviews and assessment centres

by Denise Taylor

At a time when jobs are scarce and competition is fierce, standing out at interview is more important than ever. Award-winning psychologist Denise Taylor's new book is for anyone that has received a 'you've been shortlisted' letter and wants to feel more confident and prepared for their forthcoming interview.

It covers the different types of psychometric tests companies use, the various forms of interviews they employ, from first interview to panel interview to competency-based interview, as well as all aspects of performing well at assessment centres.

The book finishes with advice on questions to ask at the end of the interview, different ways to follow up and what to expect at the start of your new job.

REVIEWS

"Now You've Been Shortlisted is an impressive resource that enables the reader to view recruitment and selection processes in a truly positive light."

Dr Deirdre Hughes, President, Institute of Career Guidance

"With extensive experience of helping people with their careers over many years, Denise gives valuable advice on how to perform well through the whole interview and assessment process...An excellent book, both for job seekers, career changers, those seeking promotion and also for career practitioners advising people on their careers."

Tony Charles, Tony Charles Associates Ltd.

"This book is exactly what you need to acquire these critical skills and to avoid mistakes...The comprehensive advice in this book will help you understand the process and perform to your best whether you are due to attend an interview or a full scale assessment centre. You are then far more likely to be the one who wins the job."

Alon Karmiel, founder, ZoomInterview.com



"Too often when I'm recruiting people, at all levels, they fail to do themselves justice: they don't give specific answers to questions and stick to the general and vague. It can be even worse at assessment centres, where some candidates really understand how to portray themselves and tackle the exercises, and others miss out on their ideal job for want of knowing what to do. In my new book, I've used my 20+ years of experience to give you the knowledge to be successful."

Denise Taylor, February 2010

Winner of two National Career Awards, 2009 for her Job Search Support Programme and in 2007 for The Gold Career Programme.

Denise Taylor is an award-winning psychologist and registered guidance practitioner who has been helping people find out who they are, what they want to do and to be successful in their job search for more than 20 years. She is the founder of Amazing People (www.amazingpeople.co.uk) and noted as one of the top career coaches in the UK with clients from all over Great Britain, Europe and beyond.

Denise was the featured careers coach on ITV's 'Tonight' programme - How Safe is your Job? (November 2008), is regularly featured on radio shows to discuss career related issues. She is a sought-after consultant, advising companies as diverse as the Civil Service, charities and energy companies in making effective recruitment decisions.

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